

Meeting of the Restoration & Renewal Delivery Authority Board - Monday 30 October

Board Summary

Members present:

Mike Brown (Chair) Tanya Coff (Chief Financial Officer), Susan Cooklin (Non-Executive Director), Stephen Duckworth (Non-Executive Director), David Goldstone (Chief Executive), Anne McMeel (Non-Executive Director), Matt White (Programme Director) (via Teams), Neil Sachdev (Non-Executive Director),

Apologies: Anne Baldock (Non-Executive Director), Simon Thurley (Non-Executive Director).

Item 1 – Opening Matters & Minutes from the Previous Meeting

The Chair opened the meeting and noted that a quorum was present.

Members present declared their interests.

The minutes from the meeting held on 25 September 2023 were approved as an accurate record of the meeting.

Item 2 – Chief Executive Report

The CEO provided a report to the Board on programme developments. This included an update on health and safety matters and an overview of the outcome of the Programme Board Meeting held on 24 October 2023. It was noted that the Programme Board had endorsed the Strategic Outline Case and client requirements, which would now be submitted to the Client Board for final approval.

Further updates were provided on the Public Accounts Committee hearing and the recent Market Engagement Event, which was well attended.

Item 3 – Delivery Authority 2023/24 Quarter 2 Forecast

This item sought Board approval of the 2023/24 Q2 forecast and proposed supplementary estimate. The Board discussed the forecast and estimate, emphasised the importance of continual demonstration of value for money, and approved it for onward consideration by the Programme Board. It would then require subsequent approval at Client Board and the Parliamentary Works Estimates Commission.

Item 4 – Delivery Authority 2024/25 Main Estimate and Business Plan

This item sought Board approval on the Delivery Authority's 2024/25 Budget and three-year business plan. The Board discussed and provided feedback and approved the proposals for onward consideration by the Programme Board. It would then require subsequent approval at Client Board and the Parliamentary Works Estimates Commission.

Item 5 – Approval of Delivery Authority commitment over £20m

As a result of instructions from the Client Team, which were changes to the previous assumptions in the 2023/24 budget, further commitment authority was requested for the architecture and building services contract. The Board endorsed the proposal for onward consideration by the Corporate Officers.

Item 6 – Forward Look

The Board reviewed and noted the Forward Look.

Item 7 – Any other Business

There was none raised.

Item 8 - CFO Monthly Financial Update

The Board reviewed and noted the update.

The meeting concluded. The next meeting of the Board is on 27 November 2023.