



## Restoration & Renewal Delivery Authority Board

### Board Summary

<b>Meeting Date</b>	Monday 31 January 2022
<b>Meeting Location</b>	64VS, 1 <sup>st</sup> floor: Act/Bill Room / MS Teams
<b>Meeting Time</b>	1145 - 1630

### Members Present

<b>Name</b>	<b>Position</b>
Mike Brown CBE MVO	Chair
David Goldstone CBE	Chief Executive (items 1-6, then at Sponsor Board)
Tanya Coff	Chief Financial Officer
Anne McMeel	Non-Executive Director
Anne Baldock	Non-Executive Director
Neil Sachdev MBE	Non-Executive Director
Simon Thurley CBE	Non-Executive Director (items 1-6, then at Sponsor Board)
Simon Wright OBE	Non-Executive Director (items 1-6, then at Sponsor Board)
Dr Stephen Duckworth OBE	Non-Executive Director

### General Counsel in Attendance

<b>Name</b>	<b>Position</b>
Jane Mee	General Counsel

### In Attendance

<b>Name</b>	<b>For items</b>	<b>Position</b>
Catherine Murphy	4.3, 7.1	Head of Financial Control & Business Partnering
Matthew Wong	5.1	Project Manager, HoL Decant
Michele Avon	5.1	Senior Legal Counsel
Amanda Colledge	5.2	Business Case Director
Alex Cameron	5.3	Director, Socia
Sarah Johnson	6	Chief Executive, Sponsor Body
Claire Maugham	All	Communications Director (items 1- 6, then at Sponsor Board)
Lianne Corris	All	Chief of Staff
Linda Thomson	All	Executive Office Manager



## Apologies

Matthew White	R&R Programme Director
Richard Caseley	Interim Head of Corporate Governance Process

## 1. Introductions

The Chair opened the meeting and noted that a quorum was present.

As previously advised, Simon Thurley has been appointed Chair of the Conservation Committee for Parliamentary In-House Services.

As previously advised, Jane Mee has been appointed to the Advisory Panel of Great British Railways Transition Team.

## 2. Health, Safety and Wellbeing

Simon Thurley provided the Board with a verbal Health, Safety and Wellbeing moment.

## 3. Chief Executive Report

David Goldstone briefed the Board on the 24 January House of Commons Commission (HoCC) meeting and the potential implications for the R&R programme.

The Board discussed the CEO's Report, noting the following items:

- Colleagues have begun to return to the office, Smart Working will be fully effective from the week commencing 21 February.
- The survey programme is continuing with a number of surveys planned for the Parliamentary recess in February. The welfare facilities issue has been escalated and the indications are that it will be resolved shortly.
- The NAO report from its interim audit was received in January and was positive.
- Activities relating to engagement with external stakeholders are ongoing. Specific approaches will be required for engagement with Westminster City Council and Historic England.



## **4. Programme Review for October – December**

### **4.1 Organisational Performance Summary (inc. 21/22 Performance Dashboard)**

The Board endorsed the contents of the Performance Review, which had been circulated prior to the meeting.

### **4.2 Programme Review (inc. Programme Report)**

The Board noted the Programme Report, including that;

- work is ongoing on the User Requirements and Standards;
- the design baseline is progressing but cannot be completed until user requirements and standards (amongst other factors) are resolved;
- the DA is still unsighted on the work on the Collections decant;
- it is understood that the House of Commons (HoC) are progressing work on the HoC Decant.

### **4.3 Finance Review (inc. CFO Report and Q3 FY21/22 Financial Forecast)**

The Board approved the Q3 Forecast and noted the timeline for the Annual Report and Accounts (ARA).

## **5. Business Case Development**

### **5.1 QEII Neighbour Agreement Strategy**

The Board noted that there has been extensive engagement with the corporate officers of the House of Lords on the neighbour agreements approach.

The Board approved the QEII Neighbourhood Strategy.

### **5.2 Sponsor Body QEII Down Selection Recommendation**

The Sponsor Body's (SB) Business Case Director Amanda College introduced this item and outlined the work that had been undertaken since this matter was previously considered by the Board. The item was due to be presented for approval by the Sponsor Board later the same day, and the paper was the basis for the recommendation.

The Board noted the QEII Down Selection Recommendation.

### **5.3 Board Effectiveness Review Introduction**

Alex Cameron from Socia was introduced to the Board. He outlined the planned approach and timescale for the Board Effectiveness Review.



## **6. Feedback to Sponsor Body Chief Executive**

SB Chief Executive, Sarah Johnson was welcomed by Mike Brown who provided an overview of the key points from the meeting.

## **7. Items Referred from the Committees to the Board**

Anne Baldock gave a verbal update following the 4 January Nominations and Remuneration Committee meeting.

Dr Stephen Duckworth gave a verbal update following the 24 January Health, Safety, Wellbeing and Sustainability Committee meeting. This meeting considered the DA's social value pledges; sustainability; matters relating to the intrusive surveys and the 'socio-technical' approach to health and safety.

Neil Sachdev gave a verbal update following the 26 January Investment Committee, noting that it had considered the QEII procurement strategy which will be brought to the 28 February Board Meeting.

Mike Brown gave a verbal update following the 20 January Finance Committee; all the items were covered in item 4.3 above.

## **8. AOB**

There being no other business, the Chair closed the meeting.