

# Meeting of the Restoration & Renewal Delivery Authority Board - Monday 27 November 2023

## Board Summary

### Members present:

**Mike Brown (Chair)**, Anne Baldock (Non-Executive Director), Tanya Coff (Chief Financial Officer), Susan Cooklin (Non-Executive Director), Stephen Duckworth (Non-Executive Director), David Goldstone (Chief Executive), Anne McMeel (Non-Executive Director), Matt White (Programme Director), Neil Sachdev (Non-Executive Director), Simon Thurley (Non-Executive Director).

### Item 1 – Opening Matters & Minutes from the Previous Meeting

The Chair opened the meeting and noted that a quorum was present.

Members present declared their interests.

The minutes from the meeting held on 30 October 2023 were approved as an accurate record of the meeting.

### Item 2 – Chief Executive Report

The CEO provided his report to the Board on programme developments. This included an overview of the Client Board Meeting held on 14 November 2023, where the Client Board had provided feedback and requested amends to the proposed Strategic Case. The Client Board would now consider the Strategic Case at its February 2024 meeting. An overview of the matters discussed at the Programme Board on 21 November 2023 meeting was also provided.

### Item 3 – Quarterly Health & Safety Update

The Board received a quarterly update on Health & Safety matters. This included looking at an industry case study to review potential learning for the R&R programme. The Board was also informed that there had been no H&S incidents or accidents to report in the October period.

### Item 4 – Programme Highlight Report

This report provided an overview of the key changes and developments on the R&R programme, including an update on developments on proposals for temporary accommodation. The Programme Report would now be finalised and submitted onwards to the Programme Board.

### Item 5 – Design Challenge Panel

This item shared with the Board the proposed terms of reference and membership for a Design Challenge Panel. The intended purpose of the Challenge Panel was to independently challenge

technical design aspects of the R&R programme and provide individual and collective observations and recommendations. The Board reviewed and provided feedback on the proposals.

#### Item 6 – Client Requirements

This item shared the R&R Client Requirements developed by the Client Team in collaboration with the DA. The R&R Client Requirements were the key, high-level requirements needed to facilitate design, cost and schedule progression of the R&R programme. The Board noted the Client Requirements.

#### Item 7 – Commercial Update

The Board received an update on the ongoing preparations for strategic partner procurements, including an overview of the DA's recent market engagement event. The Board reviewed the update and provided feedback to support the ongoing procurement.

#### Item 8 – Human Resources Quarterly Update

The Board received an update on key HR developments over the last quarter. This included an update on the organisation's apprenticeship programme and the organisational review.

#### Item 9 – Data & Digital Quarterly Update

This item provided the Board with an overview of key developments in the Data & Digital (D&D) team over the past quarter. This included an overview of the DA's IT support service and cyber security developments.

#### Item 10 – Updates from Committees

The Board received an overview of the matters discussed at the Health, Safety, Wellbeing and Sustainability Committee held on 30 October 2023 and the Risk, Assurance and Audit Committee held on 20 November 2023.

#### Item 11 – Any other Business

An update was provided on Board recruitment.

The next meeting is on 29 January 2024.