



19 June 2025

Freedom of Information Request - Reference: F25-003

Dear Mr Murphy

Thank you for your email of 28 May 2025. We have considered your request under the Freedom of Information Act 2000 (the 'FOI Act').

Request

You requested the following information:

I would be most grateful if you would provide me, under the Freedom of Information Act, details in respect to the contract below:

NEC Contract Administration & Management Software

- 1. The total value of the contract (including whether this is over the full term or annually).*
- 2. A breakdown of costs covered under the contract, including (where available) key service areas or deliverables.*
- 3. The start and end dates of the contract, including any extensions or options for renewal.*
- 4. A copy of the contract agreement (with any commercially sensitive information redacted as necessary).*
- 5. A copy of the scope of services or specification issued as part of the contract.*
- 6. Details of the procurement process used to award the contract (e.g. open tender, framework agreement, etc.).*
- 7. Copies of the standstill letter if application from the previous procurement.*
- 8. Estimated date for next procurement event for the replacement contract for these services.*

Our Response

We hold the information you have requested.

- 1. The total value of the contract (including whether this is over the full term or annually).*

The value of the contract is £170,100 (ex-VAT) over the full-term.



2. *A breakdown of the costs covered under the contract, including (where available) key service areas or deliverables.*

This information is included in the attached contract in Schedule 2 on Page 35 (please refer to 'exemptions' below),.

3. *The start and end dates of the contract, including any extensions or options for renewal.*

The contract started on 21 April 2023 and had an initial end date of 20 April 2024. There are three further 12-month extension options available after the initial end date. The current contract end date is 20 April 2026.

4. *A copy of the contract agreement (with any commercially sensitive information redacted as necessary).*

A copy of the contract is attached (please refer to 'Exemptions' below).

5. *A copy of the scope of services or specification issued as part of the contract.*

The scope of services and specification is included in the attached contract in Schedule 1, page 33.

6. *Details of the procurement process used to award the contract (e.g. open tender, framework agreement, etc.).*

The contract was procured via the Crown Commercial Service G-Cloud 13 framework.

7. *Copies of the standstill letter if application from the previous procurement.*

A standstill letter was not applicable for this contract.

8. *Estimated date for next procurement event for the replacement contract for these services.*

The estimated date for the procurement for the replacement contract for these services is 31 March 2026.

Exemptions

Section 43 (2) Commercial Information

You have requested a copy of the contract that the Delivery Authority's holds with a supplier. This contract has been provided with some of the information redacted. This is because the Delivery Authority has assessed that some of the information you have requested is exempt under Section 43(2) of the Freedom of Information Act as disclosure of this information would be likely to prejudice the commercial interest of the company in question.

In order to apply this exemption, the Delivery Authority has conducted a Prejudice Test in accordance with the Freedom of Information Act. In doing so, it was assessed that disclosure of the requested



information could prejudice the commercial interests of the current contract holder by releasing details of their competitive offerings. This is because the release of the information could prejudice the current contract holder's commercial interest when tendering for contracts for other organisations. This is particularly pertinent given that it is likely that the company may bid for similar tenders in the future and therefore release of this information in the public domain, could disadvantage future bids by this company.

In addition, disclosing information about the Delivery Authority's financial transaction with one supplier could undermine our ability to maintain a competitive negotiating position when transacting with another in the future. This is particularly pertinent given that there is a planned re-tender for the contract in 2026.

Section 43(2) is a qualified exemption and therefore the Public Interest Test applies.

Public Interest Test

For Disclosure	Against Disclosure
<u>Openness and transparency</u> The public has a strong interest in understanding public procurement and contracts	<u>Protecting Commercial Confidentiality</u> Disclosing sensitive commercial information can harm the commercial interest of suppliers, potentially discouraging them from bidding on future contracts
	<u>Maintaining Competitive Markets</u> Disclosure has the potential to give competitors an unfair advantage, therefore undermining the supplier's market position or distorting future procurement processes.
	<u>Safeguarding Negotiation Leverage</u> Disclosing sensitive commercial information could impact the DA negotiating position in ongoing future procurement processes.
	<u>Preserving Trust with Suppliers</u> Suppliers expect confidentiality for commercial sensitive information, and disclosure could erode trust, leading to fewer or less competitive bids.

On balance, the Delivery Authority has assessed that disclosure of some of the information is against the public interest.

Section 40 (2) – Personal Information

The requested contract contains some personal information of third parties. This is exempt from disclosure under Section 40 (2) of the Freedom of Information Act and has been redacted from the contract. Section 40 (2) is an unqualified exemption and the public interest test does not apply.



Further Information

Information provided in this response is correct at this time, however work on the Houses of Parliament Restoration & Renewal Programme continues and any outcomes may ultimately differ from those presented herein.

If you are unhappy with the response or level of service that you have received in relation to your request, please contact us in the first instance and we will seek to reach an informal resolution. If you remain dissatisfied, then you may ask for an internal review. If you ask for an internal review of the decision, we will acknowledge this request and inform you of the date by which you might expect to be told the outcome. The following outcomes are possible:

- The original decision is upheld; or
- The original decision is reversed or modified.

If you wish to exercise your right to an internal review then you should contact us within two months of the date of this letter. There is no statutory deadline for undertaking internal reviews and the timescale will depend upon the complexity of the matter.

We would normally endeavour to complete such reviews within 20 working days of acknowledgement, and exceptionally within 40 working days. We will keep you informed of the progress of the review. If you wish to request a review you should contact foi@r-r.org.uk. If you are not content with the outcome of the internal review, then you may apply directly to the Information Commissioner for a decision.

The Information Commissioner can be contacted via the 'Making a Complaint' section of their website or by phone on 0303 123 1113.

Yours sincerely

The Information Request Team